

Public Document Pack

SALTASH TOWN COUNCIL

Minutes of the Meeting of the Services Committee held at the Guildhall on Thursday 27th April 2023 at 6.30 pm

PRESENT: Councillors: J Dent, S Gillies, M Griffiths, S Martin, S Miller, L Mortimore, J Peggs (Chairman), B Samuels, P Samuels (Vice-Chairman), B Stoyel and D Yates.

ALSO PRESENT: 3 Members of the Public, S Burrows (Town Clerk), R Lumley (Assistant Town Clerk), S Webber (Service Delivery Manager) and D Joyce (Administration Officer)

APOLOGIES: R Bickford, J Brady, R Bullock, J Foster and S Lennox-Boyd.

1/23/24 HEALTH AND SAFETY ANNOUNCEMENTS.

The Chairman informed those present of the actions required in the event of a fire or emergency.

The Chairman welcomed newly elected Councillor Mortimore to the Town Council.

2/23/24 DECLARATIONS OF INTEREST:

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

None.

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None.

3/23/24 QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY ASK QUESTIONS OF MEMBERS OF THE COUNCIL.

None.

4/23/24 **TO RECEIVE AND APPROVE THE MINUTES OF THE SERVICES COMMITTEE HELD ON 9TH FEBRUARY 2023 AS A TRUE AND CORRECT RECORD.**

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

It was proposed by Councillor P Samuels, seconded by Councillor Griffiths and **RESOLVED** that the minutes of the Services Committee held on 9th February 2023 were confirmed as a true and correct record.

5/23/24 **TO RECEIVE THE SERVICES COMMITTEE BUDGET STATEMENT AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The Town Clerk informed Members of an overspend against budget code EMF 6572 SE EMF Festive Lights.

It was proposed by Councillor Griffiths, seconded by Councillor Stoyel and resolved to note the budget statements and **RECOMMEND** to the Annual Meeting of Saltash Town Council to be held on Thursday 4th May 2023 to vire £3,400 from General Reserves to budget code EMF 6572 SE EMF Festive Lights to cover the overspend for the year 2022-2023.

The Chairman announced the next item of business to be discussed is Agenda Item 18 - To receive a report on the Saltash Chronicles Embroidery Project and consider any actions and associated expenditure.

6/23/24

TO RECEIVE A REPORT ON THE SALTASH CHRONICLES EMBROIDERY PROJECT AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

The Assistant Town Clerk (ATC) gave a brief overview of the report received and contained within the circulated reports pack.

Members agreed as custodians of the embroidery project, the offer to clean, repair and add sections on a voluntary basis was welcomed.

Cllr Miller arrived and joined the meeting,

It was proposed by Councillor Stoyel, seconded by Councillor P Samuels and **RESOLVED:**

1. To permit the removal of the embroidery from the Guildhall in October 2023 for approximately 3 months for the purpose of cleaning, restoration, repositing of panels and additional sections to be added;
2. Suitable pheromone traps be procured by the Town Council and located at strategic points around the embroidery at a maximum cost of £80 p.a. to be allocated to budget code 6414 GH Equipment - Guildhall.

Members thanked Andrew Tritton – Project Leader and Denise Watkins – Embroiderer for their continued hard work and support towards the Saltash Chronicles Embroidery Project.

TO RECEIVE THE NOTES OF THE BOROUGH WAR MEMORIAL WORKING GROUP MEETING HELD ON 17TH FEBRUARY 2023, 7TH MARCH 2023 AND 24TH APRIL 2023 AND CONSIDER ANY RECOMMENDATIONS.

Members noted the three sets of notes received and considered the following recommendations;

The Working Group reviewed the recommendations following the three Working Group meetings held on 17.02.23, 07.03.23 and 24.04.23 and agreed the recommendations to the Services Committee are as follows:

- Cllr Peggs provided an overview regarding planning consent on Geoff Peggs behalf, advising the Working Group to go straight to planning rather than submitting a pre planning application at extra cost, there is a strong possibility of approval due to the site being a war memorial site and installation of existing war memorials in place (precedent set).

Planning application cost £462.

Cost of Listed Building Application: Free

Discount to Town Councils: 50% £231 (**please note**, the Town Council must be the applicant to receive this discount.)

Allocated to budget code 6582 EMF Town War Memorial – Budget availability £1,978.

- Appoint Geoff Peggs to undertake the Planning Application on behalf of Saltash Town Council at no cost to the Town Council.
- The design of the additional two memorials – as attached sited at St Nicholas and St Faith war memorial.
- The material to be unpolished granite, the missing names to be inscribed into the stone highlighted in black to ensure the missing names are visible.
- The title to be displayed at the top on both sides of the additional memorial as follows:

TOWN SEAL

Lest We Forget

TOWN SEAL

- Missing names to be displayed on the inside only of the additional memorials underneath the title as follows:

TOWN SEAL

Lest We Forget

TOWN SEAL

DISPLAY MISSING NAMES

- To adopt the Roll of Honour list to display the missing names on the additional memorials - as attached.

- The consultation notice (as attached) and list of publication:
 Local newspaper;
 Social media sites;
 Notice boards;
 Library;
 Meet Your Cllr Session.
- To seek the Committees support to further investigate funding options, the gofundme site, and for the difference in the goal amount to be covered by the Town Council General Reserves, reporting back upon further information and accurate figures.

It was proposed by Councillor Dent seconded by Councillor Stoyel and **RESOLVED** to approve the recommendations en-bloc with the addition to promote the consultation notice via radio, television and other media.

8/23/24 TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.

No report.

9/23/24 TO RECEIVE AND CONSIDER RECOMMENDING TO THE POLICY AND FINANCE COMMITTEE THE HOME LIBRARY SERVICE POLICY.

It was proposed by Councillor Peggs, seconded by Councillor Gillies and resolved to **RECOMMEND** the Home Library Service Policy to the Policy and Finance Committee meeting to be held on 10th May 2023 subject to the amendment to remove any section relating to 'staff' in the Risk Assessment.

10/23/24 **TO RECEIVE A REPORT ON THE DOG FOULING MATTERS COMPETITION AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Members discussed areas that may benefit from additional signage that was not included in the suggested relocation options contained within the report.

It was proposed by Councillor P Samuels, seconded by Councillor Gillies and **RESOLVED**;

1. To relocate the remaining sign to Isambard House – Car Park;
2. The Service Delivery Manager (SDM) to obtain costs for additional signs and suitable Town Council permitted locations to be further considered at the next scheduled Services Committee meeting to be held on 8th June 2023;
3. To publish the winning designs on the Town Council website for people to download and utilise on their own property.

11/23/24 **TO RECEIVE A REPORT ON LITTER IN SALTASH AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Members discussed the problems with littering within the community and spoke of the importance of reporting areas of concern and effective promotion of prevention.

It was proposed by Councillor Peggs, seconded by Councillor B Samuels and **RESOLVED**;

1. To encourage everyone to report rubbish, recycling and waste via Cornwall Council's 'report something' link www.cornwall.gov.uk/report-something;
2. Further promote Town Council litter equipment available for community use;
3. Further promote Saltash Environment Action 'litter rangers' on Social Media.

12/23/24 **TO RECEIVE A REPORT FROM CORNWALL COUNCIL ON LOW LEVEL CRIME INITIATIVES AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Members have previously considered officers being trained as enforcement officers for low level crime reporting but felt it was not appropriate or safe for staff to undertake such duties.

It was **RESOLVED** to note.

13/23/24 **TO RECEIVE A REPORT FROM THE SERVICE DELIVERY DEPARTMENT AND CONSIDER ANY ACTIONS OR ASSOCIATED EXPENDITURE.**

Members thanked the SDM for the comprehensive report received.

Members discussed the report and asked various questions.

The SDM provided a brief verbal update on the following;

Spring/Summer Bedding - Hanging Baskets, Planters and Borders

Due to an expected cold snap coming up the hanging baskets are recommended to be installed early next week. Further to that, the preparing of bedding areas is to commence on 28th April 2023 for Spring and Summer planting and the King's Coronation Celebrations.

Bunting and Flags

The SDM informed Members that the Fore Street bunting had been installed today.

Loudspeakers

The volume levels are to be checked to ensure the decibel outage is correct. All speaker angles have been adjusted accordingly. Councillor Yates offered to assist with reading the manual and reviewing the balance of the sound transmitted. Members requested the SDM checks the sound levels prior to May Fair.

Plant and Equipment

The SDM spoke of the late report received which contained information for Members consideration of the equipment currently owned by the Town Council.

Contractors have offered to part exchange some Town Council equipment that is not required.

The Service Delivery General Assistants have given considerable input into the review of Town Council garden maintenance equipment proposed to Members for procurement at this evening's meeting.

Vandalism / Anti-Social Behaviour Incidents

The Chairman asked the SDM to obtain information on a CCTV system to protect against theft incidents at Town Council properties and to add the labour cost to the incident log so that the data reflects a true position.

Pontoon

The Chairman asked that the sentence relating to pontoon charges for the year 2023/2024 be updated to reflect the Fees and Charges.

It was proposed by Councillor B Samuels, seconded by Councillor Stoyel and **RESOLVED**;

1. To note the report;
2. The SDM continues to review CCTV options for Town Council properties;
3. The SDM checks the loudspeaker decibel settings prior to May Fair;
4. To part exchange Town Council grounds maintenance plant and equipment at a cost of £3,600 valued at best market rate (as attached);
5. To purchase new grounds maintenance plant and equipment at a cost of £11,175 (as attached) allocated to budget code 6578 EMF Equipment & Vehicles (Capital Works).

14/23/24

TO RECEIVE A REPORT ON THE TOWN COUNCILS CHRISTMAS LIGHTS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

SDM provided a brief overview on the report received and contained within the reports pack.

Members discussed the life expectancy of the cross motifs and the need to budget for replacements in the near future and for years to come.

It was proposed by Councillor Stoyel, seconded by Councillor Gillies and **RESOLVED** to note the report and for the SDM to provide Christmas Light designs and costings to be received at the next scheduled Services Committee meeting to be held on Thursday 8th June 2023.

15/23/24 **TO RECEIVE A REPORT ON THE TOWN COUNCIL WORKING VEHICLES AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Members discussed the report received and contained within the circulated reports pack.

It was **RESOLVED** to note.

16/23/24 **TO RECEIVE A REPORT ON THE TOWN COUNCIL PLAY PARKS AND FUNDING OPPORTUNITIES AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The SDM advised Members of recent visits from three separate contractors for the refurbishment and redesign of Town Council owned play parks.

Only two proposals have been received to date with a third awaiting submission next week.

The SDM advised that the recent ROSPA audit completed last week showed no areas of concern with all play equipment fit for purpose.

Members discussed the funding opportunity through Community Infrastructure Levy (CIL).

It was proposed by Councillor B Samuels, seconded by Councillor Mortimore and **RESOLVED** to create a Working Group consisting of Councillors B Samuels, Martin, Dent, Miller and Mortimore to submit an expression of interest by 22nd June 2023.

17/23/24 **TO RECEIVE A REPORT FROM SALTASH ENVIRONMENTAL ACTION AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

It was proposed by Councillor Gillies, seconded by Councillor Mortimore and **RESOLVED** to work in partnership with SEA to:

1. Provide 1-2 gallons of water once weekly during dry periods for the newly planted trees only situated around Brooking Way, Porter Way, Oaklands Close area, Warraton Close, Yellowtor Lane, Broad Walk, Prowse Drive and Frobisher Drive;
2. To note that the SEA wardens and volunteers will do the actual watering, Service Delivery department to only provide 1-2 gallons of water;
3. To delegate to the SDM to work in partnership with SEA to provide this service.

18/23/24 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

19/23/24 **TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.**

None.

20/23/24 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that the public and press be re-admitted to the meeting.

21/23/24 **TO CONSIDER URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN.**

None.

22/23/24

TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.

It was proposed by Councillor Gillies, seconded by Councillor Peggs and **RESOLVED** to issue the following Press and Social Media Releases:

1. Promote the reporting of rubbish, recycling and waste via Cornwall Council's 'report something' link www.cornwall.gov.uk/report-something/
2. Saltash Chronicles Embroidery Project;
3. Town Council Littering equipment available for community organisation use with advice to promote prevention;
4. Cornwall Council Low level Crime Option 2;
5. Town Council's continued partnership working with SEA.

DATE OF NEXT MEETING

Thursday 8 June 2023 at 6.30 pm

Rising at: 8.52 pm

Signed: _____
Chairman

Dated: _____

Roll of Honour
Borough of Saltash
and
St. Stephens-by-Saltash Parish



Borough of Saltash War Memorial

**Borough of SALTASH War Memorial
1914 – 1918**

Robert Azoff ALFORD
Harry Pine ANDREWS
Arthur BANCROFT
William Alpheoe Robert BAZLEY
Arthur Watson BEALES
William John BEER
Bernard Bennett BISHOP
Nicholas William J BLAKE
Charles BUCKINGHAM
John Bartlett BUCKINGHAM
Ebenezer CHARLESTON
Albert Edward CHIVERS
Joseph Victor ELLIOTT
Gilbert Edmund FREEMAN
Frederick GARD
Percy George GILBERT
Alfred St Aubyn Scoble GIBSON
Sidney Edward GOULD
William George HARDING
Henry Francis HARRIS
Horace Albert R. HARRIS
Frederick James HAYNE
Benjamin Pryor JAMES
Norman KELLY
James Henry Glenville LAMERTON
Theodore S. S. MARSHALL
Charles Keefe MASEY
Irving Brock MILES
Charles Henry MILLER
Cyril Wilfred NEWTON
Edward John NICHOLSON
Charles Robert Paul OLVER
Frederick Charles ORGAN
Edward Warwick PEARN
Harry George Stephen PEARN
Roger Philip Russell PORTER
Roderick Spicer Russell PORTER
Alban PREEDY
Robert Arthur PRESTON
William Reginald PRYN
Edgar Harry PRYOR

Joseph Stoneman PRYOR
John Scarlet PYM
Charles Sidney RALPH
Charles Edward REDMAN
George REEVES
Jonathan REMICK
Quinton Hume RICHARDSON
Benjamin SAMBELLS
William George SCREECH
Randolph Henry SEED
Edward (or Eddie or Eddy) SMALE
James Stanley SMITH
William Victor TABB
Benjamin Crapp THORN
James Bassett TRETHERWEY
Richard VEALE
Albert Ernest VOSPER
Albert WATTERS
George Albert Warren Forbes WHITE

**Borough of SALTASH War Memorial
1939-1945**

*Not including the twenty-nine names duplicated on the
St. Stephens-by-Saltash Church
WW2 War Memorial*

Eric Ralph ADAMS
Charles Henry ALLEN
Emma Amelia ALLEN
Wilfred BAILEY
Derek Neale BAKER
Victor Norman Arthur BALDWIN
John Giles BARNACLE
Norman Sydney Haworth BARRABALL
John Herbert BLOCKLEY
Ronald John BORDISS
Leonard John BRADY
James Allen BROWN
Harold Charles COCKING
Harold Stephen CORNISH
Herbert George DYMOTT
Arthur Henry EASTON
Alfred ERRINGTON

Dorothy GOAD
Joan GOAD
William Alexander GODFREY
Albert Henry HARDING
Kenneth John HARRIS
Stanley Alfred HART
Robert Nicholls J. HOOKWAY
Lawrence Leo HUGHES
Bernard JASPER
Claude Henry KINVER
Joseph Stephen F KNIGHT
Ronald George Henry MILLS
Frederick Marrack MITCHELL
John Astbury NICHOLSON
Alfred William OLVER
Timothy George O'NEILL
William PAISH
Robert Stuart PALMER
Evelyn Alberta PIECE
William John James Charles POPE
Thomas Edward Lionel REES
William Cyril RICHARDS
Christopher Arthur RICHARDSON
Eric ROGERS
Stella ROGERS
William ROGERS
Cyril Percy George RUSSELL
Ernest Roy Wright RUSSELL
Ronald John SCREECH
Terence Austin SCRIPPS
Edward Philip SELF
George Henry Charles SINGLETON
Ernest Edward Cooper SMALE
George William SMITH
Leslie George TIBBS
Rupert Frederick TUCKER
Edward Claude Frederick VOSPER
George WESTON
Garfield WHELL
Jack WIDDECOMBE
Ronald James WIDDECOMBE
Frank Fifield S. WILLIAMS
Harold Eric John WILLIAMS
Harold WILLIAMS

**PARISH of
St. Stephens - by - Saltash
War Memorial
1914-1919**

William John BLIGH
Frederick BOND
Armytage Percy BOSANQUET
William Henry BROCK
Arthur Francis CALLAGHAN
Sidney CALLAGHAN
William Henry CHERNEY
William A. CLAYDON
John COLES
Edwin J COOK
William Henry COOMBE
Samuel CROOK
Samuel Arthur George DAYMOND
Richard DEWDNEY
Herbert Henry DYER
Walter EDGCUMBE
Frederick GORMAN
William HARRIS
Robert HEATH (*alias* McILVEEN)
Collings Horace HODGE
Percy William HODGE
Edgar James HODDER
William George HODDER
Albert George JANE
Ernest Sydney Robert KEEN
James Martin KITT
Robert Francis KITT
William John KNIGHT
Ernest John MANNELL
Ernest George MARKS
Cyril Victor G MOORSHEAD
Edward Francis OUGH
John Thomas PAWLEY
Arthur Richard Carter RICKARD
William Charles TOULL
William Lewis WORDEN

**Parish of
St. Stephens – by – Saltash
War Memorial
1939 – 1945**

*Twenty nine are duplications of names on the
Borough of Saltash
WW2 War Memorial*

John Wallace ALLEN
Sidney ALLEN
Cecil Clifford AMOS
Gerald John ASHTON
Norman Sidney Haworth BARRABALL
Francis Joseph BROOKING
Stanley Richard CRABB
Lawson Terence CRABB
Alfred John CRAPP
Donald Noel CUMMINS
Arthur Collins DINGLE
Michael FANNING
Joseph FORSTER
Joseph Maurice FORSTER
Herbert Frank GLOVER
Lionel Edmund GREET
Lionel Frederick GUPPY
Richard James HARDS
Sidney John HARRIS
Arthur William HOLMAN
Charles Lawry LACEY
William Henry John MILLS
Robert MITCHELL
Thomas Eric MUSTO
John Robert Hoskins STANLAKE
Archie STONEMAN
Austin John (*aka* Jack) SUMMERFIELD
Edward John T. THOMSON
George Albert WILLIAMS
Leonard E. FURSE

**Saltash and St. Stephens War Casualties not named on the
St. Stephens-by-Saltash
or
Borough of Saltash
World War One Memorials**

AMBROSE Thomas Theodore
BALSDON Morley
BENNETT William George Stanley
BENNEY Edwin Charles
BILLING Frederick
CHAPMAN Lewis or Louis
CHUBB George Henry
COWARD Brandon Leslie
COWARD Charles Wilfrid Vivian
CROWLEY James (or Joseph?)
DAWE George Herbert
FLETCHER Jacob
FOGG Charles Edward Gladstone
GARLAND Roderick Charles 'Charlie'
HEARD Arthur Reginald
HOCKING Walter Norman
HOSKING William Alfred
LANGMAID William
LOVELL (Percy) Reginald
LUCAS John Henry
MARTIN Fairlie Russell
MOUNTFORD Joseph Henry
MUCKLER James
MUNRO Donald
NOBLE Joseph
NORMAN William Henry
PALMER Jack
PEARCE Charles Guy
PENGELLY John Roger
PENNA Richard John
RACKHAM Benjamin John
READ Harry Croad
RICHARDS Eli Lazarus Perran
ROBINSON Marshall Hale
ROSEVEARE Leonard
TAMBLYN Frederick Thomas
THOMAS Albert Edward

THOMPSON Arthur Stanley
TIDDY Richard James
TOFTS John Richard
WHITBURN Herbert Claude
WHITE William
WIDDICOMBE William Henry
WORDEN Frederick George

**Saltash and St. Stephens War Casualties
not named on the
St. Stephens-by-Saltash
or
Borough of Saltash
World War Two Memorials**

BATTERS Ernest Daniel
BENNETT William Arthur James
BLACKMAN Alfred William
BOND Arthur
BROOKING Aaron
COWLING W. John
CREWS Raymond Robert
CROFT Elsie Florence
DALE William J
DAVIS Sidney C
DEACON William John
EALES Walter
EDWARDS Alfred
FOOT Rodney Collom
JAMES Raymond F
LOCK Edward James
LONGHURST William George
MARKS Norman Harold
MASEY Alfred Vernon Samuel
MILLS Hedey Thomas
MOORMAN Leonard William
NETHERCOTT John James
POMERY Ellen Jane
SOBEY William Raby
STATTON Thomas
STONE George
TAMLIN John Edward
THORN Albert Edward
TRAYS Heber.
VINCENT Clifford Edward

Falklands Campaign 1982

Gary NELSON

Afghanistan 2009

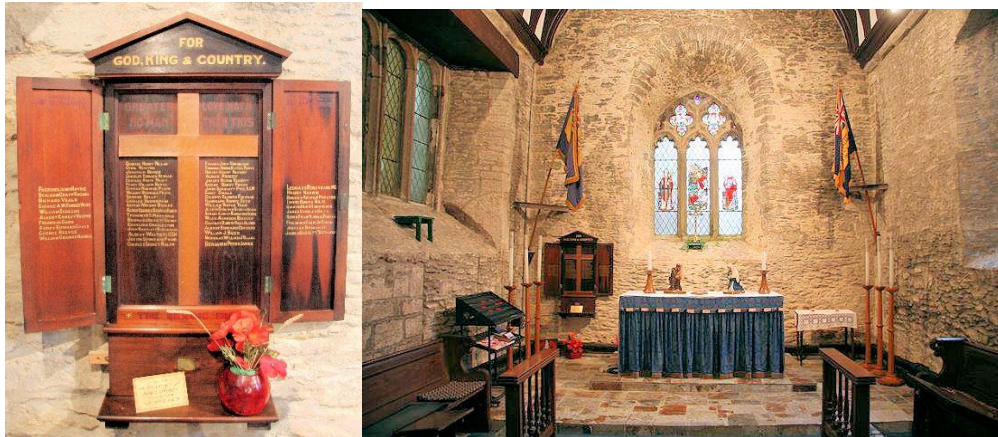
Richard ROBINSON

***“Ye that live on Mid English Pastures Green
remember us and think
what might have been”***

Inscription on St. Stephens-by-Saltash WW1 War Memorial



St. Stephen's Church War Memorial



Inside St Nicholas & St. Faith Church, Saltash, WW1 memorial



Saltash Burraton Methodist Chapel WW1 & WW2 memorials



Saltash County Grammar School and Saltash Fireman's WW2 memorials

List compiled from a variety of sources by Peter Clements
2nd November 2022



PUBLIC NOTICE

Public Consultation on an additional memorial

Saltash Town Council are moving towards an additional memorial sited at St Nicholas and St Faith War Memorial to remember those who lost their lives in war and conflict post 1946 and whose names are not recorded on any existing memorial in the town.

The existing role of honour is available by clicking on the following **ADD LINK**, in the Town Council Fore Street notice board, by contacting the Guildhall on 01752 844846 or at the Library. Any further names, or any that you do not wish to be included please contact Cllr Jean Dent on j.dent@saltash.gov.uk or 01752 844846.

Saltash Town Council are seeking to fund this initiative by public subscription and through the Town Council.

The consultation closes on

ADD DATE

MAIN GROUNDS OPERATIONAL ASSETS

Sheet 1

MAKE	MODEL	DESCRIPTION	CONDITION	MACHINE USAGE	EST. LIFE EXPECTANCY	PART EX	Part Ex Value
Hand Held Equipment							
Stihl	F591	Bike Handle Brushcutter/Strimmer	Tired	Daily	6 months	NO	N/A
Stihl	F591	Bike Handle Brushcutter/Strimmer	Tired	Daily	6 months	NO	N/A
Stihl	F591	Bike Handle Brushcutter/Strimmer	Tired	Daily	6 months	NO	N/A
Stihl	F5460	Large Bike Handle Brushcutter/Strimmer	Good	Weekly	12-24 months	N/A	N/A
Stihl	F5460	Large Bike Handle Brushcutter/Strimmer	Good	Weekly	12-24 months	N/A	N/A
Stihl	FR460TC	Back Pack Power unit with strimmer and brush attachments	Good	Qtrly	Yearly.	YES	£200
Stihl	BG86	Handheld Blower	Tired	Daily	6 months	YES	£30
Stihl	BG86	Handheld Blower	Tired	Daily	6 months	YES	£30
Stihl	BR350	Backpack Blower	Good	Daily	18-24 months	N/A	N/A
Stihl	HS56C	Handheld Hedge Trimmer	Good	Qtrly	18-24 months	N/A	N/A
Stihl	HS56C	Handheld Hedge Trimmer	Good	Qtrly	18-24 months	N/A	N/A
Stihl	KM94	Split Shaft Power Hedge Trimmer Attachment	Good	Qtrly	18-24 months	N/A	N/A
Stihl	KM94	Split Shaft Power Hedge Trimmer Attachment	Good	Qtrly	18-24 months	N/A	N/A
Stihl	HT133	Telescopic Pole Pruner	Good	Qtrly	18-24 months	N/A	N/A
Ride on Mowers							
Kubota	F3890	Kubota Power Unit with Trimax FX155 Flail	Good	Weekly	36 month	N/A	N/A
Westwood	V25-50HE	Lawn Tractor with 50" Read Exchange Deck	B/Down	Weekly	Obsolete	YES	£500
Wright	Stander	Stand on Mower with 48" Deck	B/Down	Weekly	Obsolete	YES	£200
Pedestrian Mowers							
Kersten	UBS HYDRO	Power Unit with Zanon Flail and sweeper	Good	Weekly	36-48 months	N/A	N/A
Viking	M8655G	4 Wheel Mower with collection	B/Down	Daily	Obsolete	YES	£10
Viking	M8655G	4 Wheel Mower with collection	B/Down	Daily	Obsolete	YES	£10
Stihl	RM655	4 wheel Lawn Mower with Roller	Good	Daily	NOT USABLE	YES	£500
Stihl		Small 4 Wheel Lawn Mower	B/Down	Daily	NOT USABLE	YES	£100
Equipment Surplus to Operational Requirements.							
Record		Band saw	Tired	Never	N/A	NO	TBC
Record		Table Planer	Tired	Never	N/A	NO	TBC
Record		Table Saw	Tired	Never	N/A	NO	TBC
Record		Duct Collector	Tired	Never	N/A	NO	TBC
Titan		Hedge Cutter	Tired	Never	N/A	NO	TBC
Mountfield		Leaf Blower	Tired	Never	N/A	NO	TBC
DR		TR4 Wheeled Trimmer	B/Down	Never	N/A	YES	£20
Boom		Boom Sprayer Unit for RTV	Good	Never	N/A	TBC	TBC
Brian James		Cargo Shifter Trailer	Good	Never	N/A	YES	£2,000
						TOTAL	£3,600

GROUNDS MAINTENANCE NEW EQUIPMENT REQUIREMENTS/PROPOSAL

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MACHINE TYPE	QTY REQ.	OPTION 1	PRICE	OPTION 2	PRICE	OPTION 3	PRICE	COST
Brushcutter/Strimmer	2	HUSQVARNA 525 RXT	£410	ECHO 5RM2621 TESU	£399	STIHL F591	£425	£850
Handheld Blower	1	HUSQVARNA 525 BX	£360	ECHO P82620	£215	STIHL BG86	£254	£254
Backpack Blower	1	HUSQVARNA 360 BT	£595	ECHO P8B2620	£399	STIHL BR350	£340	£340
Pedestrian Mower	3	GRIN MOWER PM46A	£1,310	TORO Proline PR053TC	£1,450	Cramer CR82LM61SX Electric	£1,125	£3,930
Cemetery Mower	1	Toro Granstand 36" Stand on Mower	£9,950	Wright Sport Stander 36" Stand on Mower	£7,600	N/A	N/A	£7,601
Trailer	1	Used Ifor Williams P8e Trailer	£1,800	N/A	N/A	N/A	N/A	£1,800

TOTAL £14,775

Less Part Exchange Value **£3,600**

TOTAL OVERALL SPEND £11,175

Preferred Option

All costs exclude Value added tax